

RESOLUTION

RESOLUTION NO. 2026-04

A RESOLUTION APPROVING THE 2026 ANNUAL BUDGET FOR ADOPTION

WHEREAS, the Southwest Ohio Improvement Fund (SOIF) has developed an Annual Budget for the 2026 fiscal year, attached hereto as Exhibit A; and

WHEREAS, the Board of Directors has reviewed the projected revenues and expenses, including the Revolving Loan Fund (RLF) and general Operating Accounts; and

WHEREAS, the Board deems it necessary and in the best interest of the organization to formally adopt said budget to guide fiscal operations for the upcoming year.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. **Approval of 2026 Budget:** The Board of Directors hereby approves and adopts the SOIF 2026 Annual Budget as presented, including:
 - **Revolving Loan Fund (RLF) Revenues:** Totaling **\$450,000.00**, supported by a BCFA Contribution.
 - **Operating Revenues:** Totaling **\$50,000.00**, supported by a BCFA Contribution.
 - **Operating Expenses:** Totaling **\$24,035.00**, covering legal services, insurance, accounting, and general operations.
2. **Authorization of Expenditures:** The officers of SOIF are authorized to expend funds in accordance with the line items established in the approved budget.
3. **Action by Unanimous Written Consent:** Pursuant to the organization's bylaws and applicable state law, this action is taken without a physical meeting. This Resolution shall be effective when signed by all Directors. Such signatures may be delivered via electronic transmission (e.g., PDF/DocuSign), and shall have the same force and effect as an original signature.

Signatures of the Board of Directors will appear on separate pages to follow.

Certification:

I, the undersigned, hereby certify that I am the acting Secretary of the Southwest Ohio Improvement Fund and that the foregoing is a full, true, and correct copy of the Resolution adopted by the Board of Directors via unanimous written consent on this day, March 26, 2026.

Attest: Signature Included (Secretary)
In Later Pages

RES 2026-04: Board of Directors Signatures (1/5) :

Director Name:

President Caroline McKinney

Signature:

Caroline McKinney

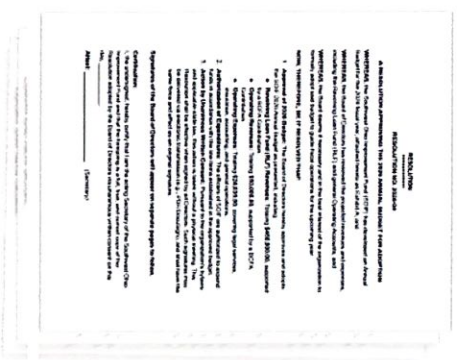
Date:

Fwd: Caroline McKinney has signed SOIF RESOLUTION 2026_04_FINALVERSION **Inbox** x

A Abby Haverkos to me

Forwarded message

From: **Adobe Sign** <adobesign@adobesign.com>
Date: **Tue, Mar 24, 2026 at 10:01 AM**
Subject: Caroline McKinney has signed SOIF RESOLUTION 2026_04_FINALVERSION
To: Abby Haverkos <abby@thebcta.org>



SOIF RESOLUTION
2026_04_FINALVERSION has been signed by Caroline McKinney (cmckinney@liberty-township.com). It has now been sent to Scott Timmer (stimmer@fairfield-city.org) to sign.
You will be notified as each participant completes their part.

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RES 2026-04: Board of Directors Signatures (2/5) :

Director Name:

Treasurer Scott Timmer

Signature:

Scott Timmer

Date:

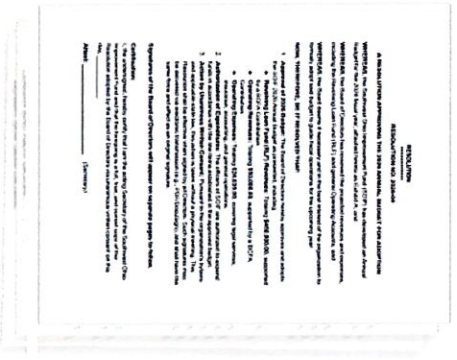
3/25/2026

Fwd: Scott Timmer has signed SOIF RESOLUTION 2026_04_FINALVERSION Inbox x

A Abby Haverkos
to me

----- Forwarded message -----

From: Adobe Sign <adobesign@adobesign.com>
Date: Wed, Mar 25, 2026 at 9:22 AM
Subject: Scott Timmer has signed SOIF RESOLUTION 2026_04_FINALVERSION
To: Abby Haverkos <abby@thebcfa.org>



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RES 2026-04: Board of Directors Signatures (3/5) :

Director Name:

Secretary Ashley Combs

Signature:

Date:

Fwd: SOIF RESOLUTION 2026_04_FINALVERSION between Butler County Finance Authority (BCFA), Caroline McKinney, Scott Timmer, and 3 more is Signed and Filed! Inbox x

AI Overview

- Abby forwarded Adobe Sign notification: SOIF RESOLUTION 2026_04_FINALVERSION is signed.
- Final document copies sent automatically to all agreement parties.

By Gemini; there may be mistakes. [Learn more](#)



Abby Haverkos
to me

2:00 PM (52 minutes ago)

Forwarded message

From: Adobe Sign <adobe@adobe.com>
Date: Thu, Mar 26, 2026 at 8:57 AM
Subject: SOIF RESOLUTION 2026_04_FINALVERSION between Butler County Finance Authority (BCFA), Caroline McKinney, Scott Timmer, and 3 more is Signed and Filed!
To: Craig R. Buchalt <craig.buchalt@hamilton-oh.gov>, Caroline McKinney <cmckinney@liberty-township.com>, Lisa D Brown <lbrown@westernston.org>, Ashley Combs <ashley.combs@cityofmidletown.org>, Abby Haverkos <ahby@thebcfa.org>, Scott Timmer <stimmer@lafairle.com>



SOIF RESOLUTION
2026_04_FINALVERSION
between Butler County Finance
Authority (BCFA), Caroline
McKinney, Scott Timmer, and 3
more is Signed and Filed!

To: Craig R. Buchalt, Caroline
McKinney, Lisa D Brown, Ashley
Combs, and 2 more



Attached is a final copy of SOIF
RESOLUTION
2026_04_FINALVERSION.

Copies have been automatically
sent to all parties to the
agreement.

You can view [the document](#) in
your Adobe Acrobat Sign account.

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Get the Document

RES 2026-04: Board of Directors Signatures (4/5) :

Director Name:

Director Craig Bucheit

Signature:

Craig R. Bucheit

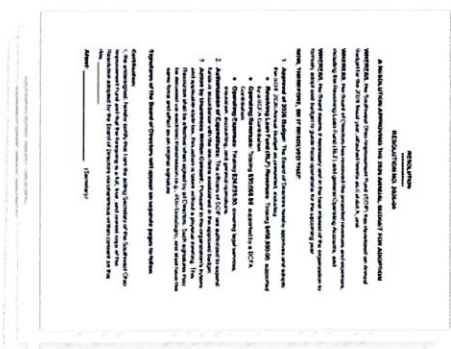
Date:

03/25/2026

A Abby Haverkos
to me

Forwarded message

From: Adobe Sign <adobesign@adobesign.com>
Date: Wed, Mar 25, 2026 at 7:13 PM
Subject: Craig R. Bucheit has signed SOIF RESOLUTION 2026_04_FINALVERSION
To: Abby Haverkos <abby@thebcfa.org>



SOIF RESOLUTION 2026_04_FINALVERSION has been signed by Craig R. Bucheit (craig.bucheit@hamilton-oh.gov). It has now been sent to Lisa Brown (lbrown@westchesteroh.org) to sign.

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RES 2026-04: Board of Directors Signatures (5/5) :

Director Name:

Director Lisa Brown

Signature:

Lisa D Brown

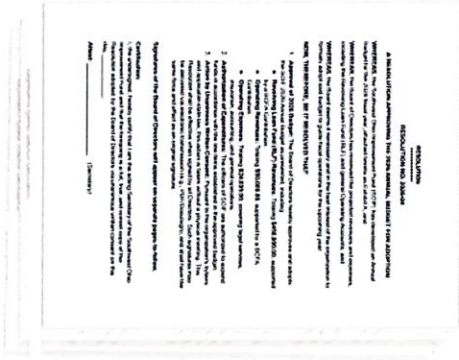
Date:

03/25/2026

A Abby Haverkos
to me

Forwarded message

From: Adobe Sign <adobesign@adobesign.com>
Date: Wed, Mar 25, 2026 at 7:22 PM
Subject: Lisa D Brown has signed SOIF RESOLUTION 2026_04_FINALVERSION
To: Abby Haverkos <abby@thebca.org>



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EXHIBIT A

SOIF 2026 Annual Budget

Revolving Loan Fund Revenues	Budget
Revolving Loan Fund (RLF) Interest	\$0.00
Revolving Loan Fund (RLF) Fees	\$0.00
Revolving Loan Fund (RLF) Valley Central Bank Interest - \$450,000	\$0.00
BCFA Contribution	\$450,000.00
Municipality Contributions/Misc.	\$0.00
Total Revenues	\$450,000.00

Operating Revenues	Budget
Operating Account Valley Central Bank Interest - \$50,000	\$0.00
BCFA Contribution	\$50,000.00
Municipality Contributions/Misc.	\$0.00
Total Revenues	\$50,000.00

Operating Expenses	Budget
Annual Legal Services	\$10,000.00
Audit/Accounting Fees/Bank Fee	\$800.00
Annual Consulting/Marketing Fees/Creative Work	\$7,500.00
Insurance	\$3,235.00
General Operations	\$2,500.00
Total Operating Expenses	\$24,035.00

Signature: Caroline S. McKinney

Email: cmckinney@liberty-township.com

Signature: Scott W. Timmer

Email: stimmer@fairfield-city.org

Signature: Craig R. Bucheit
Craig R. Bucheit (Mar 25, 2026 19:13:20 EDT)

Email: craig.bucheit@hamilton-oh.gov

Signature: Lisa D Brown
Lisa D Brown (Mar 25, 2026 19:22:11 EDT)

Email: lbrown@westchesteroh.org

Signature: Ashley Combs
Ashley Combs (Mar 26, 2026 09:57:31 EDT)

Email: ashley.combs@cityofmiddletown.org



Signatures



Certified by Adobe Acrobat Sign <acrobat-sign-certified@adobe.com

No changes are allowed

Valid certified document:

Source of Trust obtained from Adobe Approved Trust List (AATL) and

Document has not been modified since it was certified

Signer's identity is valid

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Field: ES_CERTIFYING_SIGNATURE (invisible signature)