



Meeting of the Board of Directors
Wednesday, February 25, 2026 - 3:00PM

Liberty Township Administration Building
5021 Winners Circle Drive
Liberty Township, Ohio 45011

1) Call Meeting to Order (3:00PM)

President and CEO Joshua Smith called the meeting to Order at 3:00 PM

2) Roll Call

Chairman Brad Evans - **present**

Director Talbott Moon - **present**

Vice Chair Dona Canaan - **present**

Director Denise Quinn - **present**

Director Matt Bockhorst - **present**

Director Randi Malcolm Thomas, Esq. - **present**

Director Tim Egloff - **absent**

Director Rob Wile - **present**

Director Brian Fox, Esq. - **arrived at**

3:41 PM

3) Consent Agenda

a) Minutes (January 2026)

b) Monthly Financial Reports (January 2026)

Motion made by **Director Rob Wile**, seconded by **Director Randi Malcolm Thomas, Esq.**

Role Call Vote - **7 in favor; 0 opposed; 0 present.**

Motion Passes 7 to 0 (as Director Fox was not present for this vote).

4) President's Report

a) Conflict of Interest Forms

All signed forms were returned to BCFA staff at the close of the meeting, thank you! Following the meeting, all Board Members received their signed electronic version for their records.

b) SOIF Update

President and CEO Joshua Smith reported that \$500,000 has been established at Valley Central Bank: \$450,000 invested at 3.3% interest and \$50,000 in a sweep checking account.

An initial invoice of \$2,185.50 was issued to FB Gibbon for Kevin Cooney's legal counsel related to SOIF work on CDEs and CDFIs.

c) Middletown Revitalization Fund MOU

President and CEO Joshua Smith reported that fully executed copies of the MOU were received. President and CEO Smith continues to work with Middletown to determine fund deployment, including discussions with banking entities and developers such as Jim Cohen of CMC Properties. Meetings are scheduled for March 4. Of the \$15 million total, \$2.35 million is allocated to the Park; remaining allocations are to be determined.

d) Butler County Aviation Committee Meeting: March 2, 2026, 10:00 AM

The next BCAC meeting will be held March 2, 2026, at 10:00 AM at the Butler Tech Aviation Center located at Middletown Airport (MWO). These are quarterly meetings focused on strategic planning and economic development opportunities related to county airports.

e) Quarterly Lunch & Learn 1: March 26, 2026, 11:30 AM - 1:30 PM

President and CEO Joshua Smith mentioned the Quarterly Lunch & Learns are scheduled.

Scheduled dates:

- Thursday, March 26, 2026 11:30 AM - 1:30 PM
- Thursday, June 25, 2026 11:30 AM - 1:30 PM
- Thursday, September 17, 2026 11:30 AM - 1:30 PM
- Thursday, December 3, 2026 11:30 AM - 1:30 PM

The March 26 event will be hosted by the City of Oxford at the Chestnut Street Butler County Regional Transit Authority bus station (97 W. Chestnut Street, Oxford, OH).

President and CEO Joshua Smith is securing speakers and referenced a potential tandem presentation with the North Kentucky Catalytic Fund and the Northern Kentucky Port Authority, including Executive Director Christine Russell, to highlight recent collaborative projects.

Director Randi Malcolm Thomas, Esq. noted that hosting the event during Oxford's spring break is well-timed.

Director Rob Wile inquired about the target audience. President and CEO Joshua Smith explained that the intent is to host a working practitioners lunch for

economic development professionals, complementing initiatives such as the Committee of 17. The focus is on equipping those implementing projects with actionable information. Director Wile expressed support for the opportunity to help communities build capital stacks and strengthen countywide collaboration.

5) Board of Director Comments/Discussions

President and CEO Joshua Smith asked for additional questions or comments. None were presented.

6) Executive Session:

- a) To discuss financial and proprietary information, including trade secrets, submitted by or on behalf of an employer to the Finance Authority in connection with the relocation, location, expansion, improvement, or preservation of the business of that employer; To consider the purchase of real property for public purposes if disclosure of the information would give a competitive advantage pursuant to Ohio Revised Code Section 121.22(G)(2).

Motion made by **Chairman Brad Evans**, seconded by **Director Denise Quinn**.

Role Call Vote - **7 in favor; 0 opposed; 0 present.**

Motion Passes 7 to 0 (as Director Fox was not present for this vote).

Time: 3:15 PM

Motion to reconvene made by **Director Matt Bockhorst**, seconded by **Director Talbott Moon**.

Role Call Vote - **8 in favor; 0 opposed; 0 present.**

Motion Passes 8 to 0 (as Director Fox was present for this vote).

Time: 3:45 PM

7) Adjournment

Motion to adjourn made by **Director Randi Malcolm Thomas, Esq.**, seconded by **Chairman Brad Evans**.

Time: 3:45 PM